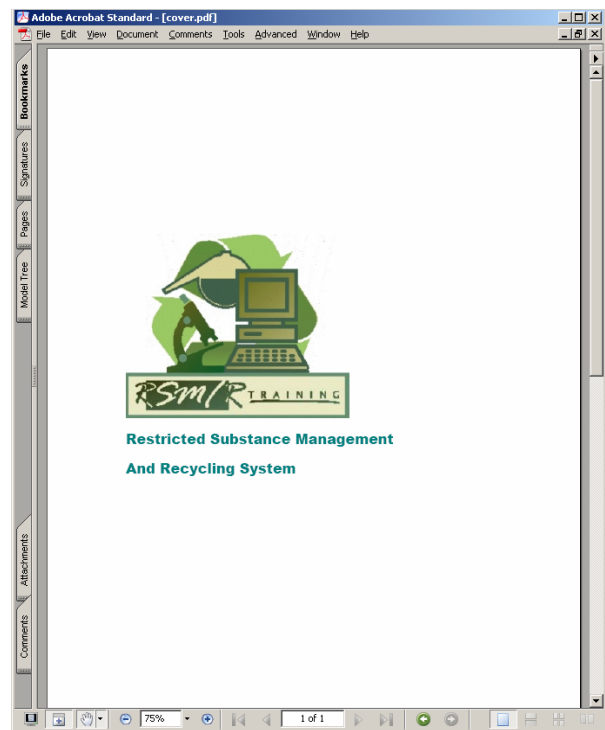


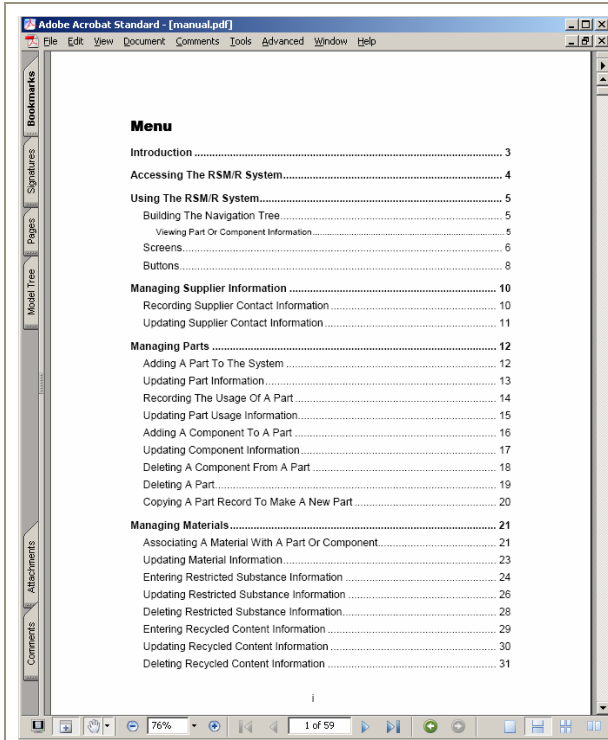
Ford Restricted Substance Management and Recycling (RSM/R) System Reference Manual and Glossary

Developed For: The Emdicium Group, Inc.

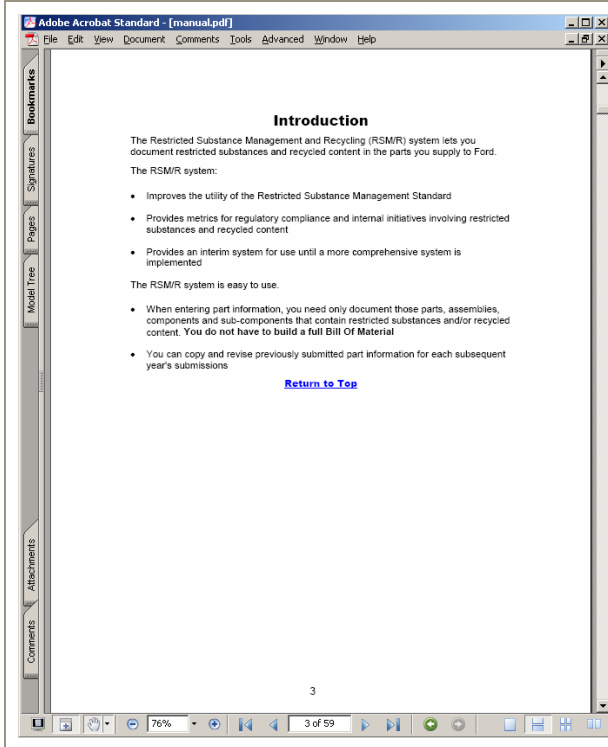
My Role: Writer, editor

Description: Online, printer-friendly Reference Manual and Glossary. Developed in Microsoft Word and published as a PDF.

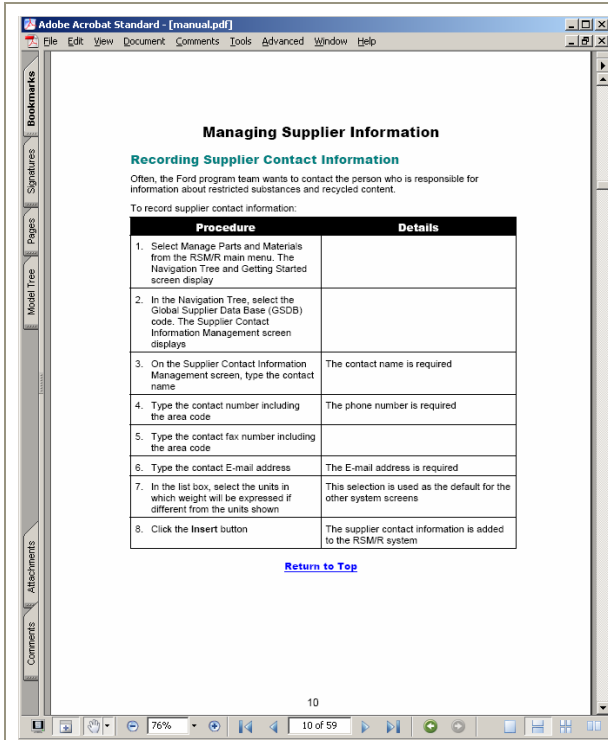
	<p>The Reference Manual and Glossary were developed to support RSM/R system e-learning and be used later, on the job.</p>
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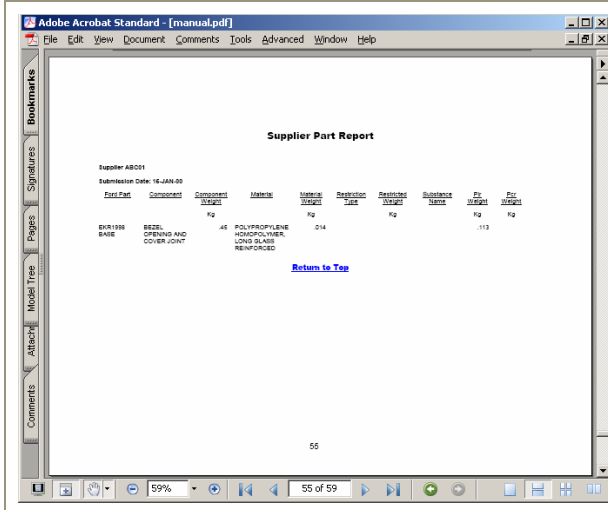
The **Reference Manual** begins with an electronically cross-referenced **Table of Contents** that lists the procedures covered.



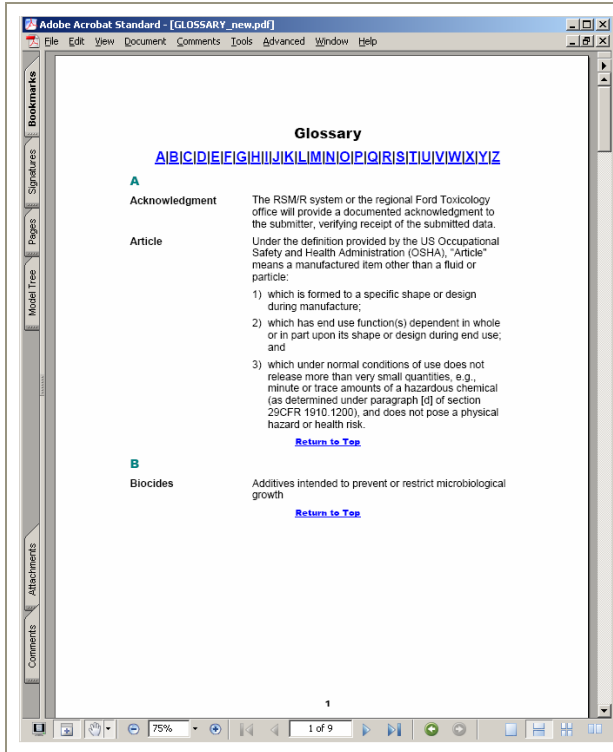
An **introductory section** describes the RSM/R system, explains how to access it, and details various system conventions.



Procedure steps are listed in a table under the headings, *Procedure* and *Details*.



The section on Reporting illustrates the **reports** generated.



The **Glossary** has an electronically cross-referenced, alphabetical **Table of Contents**.